

Prestwich Village Neighbourhood Forum

Management Board Meeting

Held on 7th August 2024

7pm @ Crooked Man

Attendance :

Carol Baker- Longshaw(CBL) (Chair)

Steve Devine (SD) (Vice Chair)

Jonathon Towers(JT) (Secretary)

Steve Wright (SW) (Treasurer)

David Stanley (DS)

Anne Clarke (AC)

Dan Weegmann (DW)

Gillian Boyle (GB)

Apologies:

Madeline McCaffrey (MM)

Akshey Ramsingh (AR)

Tod Petrov (TP)

Karen Ahmed (KA)

	Action	Lead	Follow Up
1	Meeting to be arranged with David Wiggins to discuss resource letter. Comms Group to determine the resources and support needed by Forum Board in preparation for meeting.	CBL	Arrange Comms Sub Group Meeting – September/ Oct
2	Grant Application to Levelling Up Fund approved Ensure the funding is subject to Board financial governance and compliant with processes for financial reporting.	Finance Group (SW/ JT/AR)	Prepare financial report for 2023/24
3.	Deposit Grant into Groundworks CIC	JT / DS	PVNF CIC to be set up
4.	Housing Needs Assessment – Briefing sheet to be produced Share on FB; Website and with Cllr Thorpe	GB/ CBL/SD	Briefing published

5.	Assign Website Admin re News updates to AR and AC	SD	SD to follow up
6.	Mgt Board to read and amend School Letter re Poster comp, in preparation for September Circulation (Letter on shared drive)	ALL	Board to read for distribution in September
7.	Gant Chart with all activities to deliver NP approved by Board	JT	Completed To be updated each month and put on G Drive
9.	Thematically analyse feedback from Clough Day and write report	CBL	Info from AR to be sent to CBL to inform Comms engagement Report
10	Housing Needs Assessment (HNA) Report shared with Board and discussed. A summary of key findings to be shared with Board Send Cc to Troy	GB	Cc sent to Troy; Cllr Thorpe
11.	Comms meeting to be arranged Sept/ Oct	SD/ CBL	Date tbc
12	Send comments on Troy Discussion Paper to Troy	GB	Comments sent to Troy
13	Community Interest Company (CIC) – application submitted (redrafted papers already sent by CBL to DS/ AR and also on Shared Drive) AR/ SDS to meet to submit application Resubmit full CIC application including reworded Constitution to Gov dept.	DS/AR	Update from AR/ DS required
14	Planning Cttee Meeting held on 23 rd July re Longfield redevelopment – Masterplan approved	ALL	Ongoing
15.	Write formal letter to Tennis club thanking for use of venue for AGM (JT to create letterhead) – GB to share name of Chair	GB/ JT/ CBL	GB provided name – Letterhead needed
16.	Public Transport Consultation – the consultation dates and info will be shared with Forum and posted onto Website and FB pages	AC	AC to provide narrative to accompany consultation papers

Next Management Board Meeting to be Held on 4th September 2024 at 7pm in Crooked Man